

Constitution and By-Laws
December 2, 2020

Article 1 -
Name

Section 1 - The name of this association shall be Nebraska Junior Hereford Association.

Section 2 - The purpose of this association shall be to promote and to develop the Hereford and Polled Hereford breed among young people in the State of Nebraska.

Article 2 -
Membership

Section 1 - Membership is open to any boy or girl who has not reached his/her twenty-second birthday by January 1 of that year and owns one or more Hereford or Polled Hereford cattle, either breeding cattle or steers or has an active interest in Hereford or Polled Hereford cattle.

Article 3 -
Finance

Section 1 - Membership fees in this association shall be \$10 for the initial membership and \$5 per year after that.

Section 2 - The fiscal year will begin on May 1 and will conclude on April 30 of each year.

Section 3 - A checking account will be maintained in a bank agreed upon by the board of directors and shall be overseen by the treasurer, president, and an advisor.

Section 4 - The officers, directors and advisors of this association shall act without compensation, but may be reimbursed for money expended for the performance of their official duties. Postage approved bills will be reimbursed under the provision for their performance of official duties.

**Article 4 -
Board of Directors**

Section 1 - The officers shall consist of a President, Vice President, Secretary, Treasurer, Reporter, and Historian.

Section 2 - At the first annual meeting, each director of the Nebraska Junior Hereford Association shall assume directorship of the organization. There shall be 12 members at all times that make up the Nebraska Junior Hereford Association Board of Directors.

Section 3 - The officers shall be elected from the directors by the directors following the annual membership meeting.

Section 4 - Any officer or director, who is inactive for a period of one year, as determined by the board of directors, may be replaced at the next annual business meeting. Inactivity shall be defined as; failure to attend any of the annual, special, or called meetings of the board of directors.

Section 5 - Any office or position of director that may become vacant shall be filled by the Board of Directors and such appointee shall hold office only until the next annual meeting for the election of officers.

Section 6 - Advisory Board - Three people or married teams shall act in an advisory capacity to this Association. Advisors shall be selected and voted on by the Nebraska Junior Hereford Association Board of Directors. Advisors shall serve a three year term. However, they may serve as many terms as approved by the Board.

**Article 5 -
Director Requirements**

Section 1 - Must be at least 14 years of age as of January 1 to apply

Section 2 - Must be a member of the NJHA for three years

Section 3 - All meetings are mandatory for the directors with the exceptions of family matters, adverse weather conditions, or a school related required event. Directors having problems attending meetings must notify the President or an Advisor before the meeting.

Section 4 - Each Board Member must be an active member of at least two committees.

Section 5 - If these requirements are not met by current directors it will result in a one year suspension from the board of directors. In one year the individual will be able to re-run for another term.

Section 6 - NJHA advisors will review director attendance and participation and will make judgements on suspensions.

Section 7 - Application Process Requirements - Individuals applying for the board must turn in a completed application that includes: name, age, contact information, and parental signature. The application is sent out with the Nebraska State Show entries and is to be turned in with the Nebraska State Show entry forms prior to the annual meeting.

Section 8 - Each director serves a three (3) year term, however, if a director's term ends after the age of 19 within their last three years of being a Nebraska Junior Member then that director may reapply for the board of directors for a shortened term.

Article 6 - Meetings

Section 1 - Annual Meeting - The annual meeting of this association shall be held after the annual banquet during the progress show. Time and place will be at the discretion of the directors.

Section 2 - Regular Meetings - Regular meetings of the board of directors shall be held without notice at such time or times and place or places as fixed by agreement of the board of directors. Any business may be transacted at a regular meeting.

Section 3 - Special Meetings - Special meeting of the board of directors may be called by the president, or upon the written request of any six (6) members of the board of directors, by giving three (3) days notice of such meeting to each member or the board of directors, whether personally or by mail, stating the time, place and purpose of any such meeting.

Section 4 - Quorums - Six (6) directors shall make up a quorum at either a regular or special board or directors meeting. Fifteen (15) members shall constitute a quorum at the annual membership meeting.

Article 7 - Amendments

Section 1 - The constitution and bylaws of the association may from time to time be altered or amended in any respect or repealed in whole or in part by voting members of the association, which power may be exercised by a vote of two-thirds (2/3) of the delegates present at any annual or special meeting at which a quorum is present or by majority vote of the board of directors and will be effective until the first annual meeting following these changes, after which they must be approved by a two-thirds (2/3) vote of the official delegates representing a quorum at that meeting to remain in effect. All constitution and bylaw changes must be presented in written form to the delegates prior to voting.

Article 8 - Duties of Officers

Section 1 - President - It shall be the duty of the president to preside at all regular and special meetings of this Association, meetings of the Board of Directors and to appoint all committees and shall maintain a general oversight over the affairs of the Association.

Section 2 - Vice President - It shall be the duty of the vice - president to act at any time during the absence of the president and to preside over all committees. It shall also be the duty of the vice - president to serve as Parliamentarian.

Section 3 - Secretary - It shall be the duty of the secretary to keep a correct record of the proceedings of the Association and directors meetings and to attend to the correspondence and general business of the Association. It shall also be the duty of the secretary to keep all membership records.

Section 4 - Treasurer - It shall be the duty of the treasurer to keep a correct record of all monies paid and received by the association, issuing proper receipts therefore, and to make a detailed report of the financial status of the Association at each annual meeting.

Section 5 - Reporter - It shall be the duty of the reporter to submit news concerning the Association to the editor of Hereford America and to the Director of Junior Activities of the American Hereford Association.

Section 6 - Historian - It shall be the duty of the historian to preside over the scrapbook/committee and to provide pictures for news reports. It shall also be the duty of the historian to actively take pictures of juniors and their actions at as many functions as possible.

**Article 9 -
Vacancies**

Section 1 - Any office that may become vacant shall be filled by the board of directors and such appointee shall hold office only until the next annual meeting for the election of officers.